

Floral City Garden Club, Inc.

P.O. Box 833, Floral City, Florida 34426



Year Book

2018 ~
2019

FFGC Motto: Plant, Bloom, Grow

Founded in 1956 ~ Federated in 1958

Club Colors: Pink & Green ~ Club Flower: Hibiscus

Meetings: 2nd Friday September ~ May 12:00 pm
at the Floral City Community Building
8370 E. Orange Ave., Floral City, FL 34436

Affiliations: > National Garden Club
> Deep South Region of the NGC, Inc.
> Florida Federation of Garden Clubs
> FFGC District V
> Floral City Garden Club, Inc.

Membership: 32

www.floralcitygardenclub.weebly.com

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Floral City Garden Club, Inc.

Plant, Bloom, Grow

September starts a new year!

This past year has been very rewarding for me personally and extremely fast. It hardly seems possible that a new year is beginning already. This past year we have streamed lined our meetings, received five FFGC/NGC awards, sent our community kids to Wekiva Youth Camp and SEEK, had informative programs and hands on workshops, and with the help of all our members and under the leadership of our second vice-president and plant sale chairman had an exceptionally successful plant sale.

I have learned a great deal about plants and gardening this past year and am looking forward to the programs scheduled for this year. Several field trips have been planted with the intend of learning and acquiring plants for our gardens and the plant sale. Our state motto: Plant, Bloom, Grow; hopefully inspires us all to be better gardeners for our club membership and our personal and community gardens.


As the new year begins let's all get excited about making this a truly memorable year.

Donna Thomas

Floral City Garden Club President

In Memory



Christine Harnden 
Apr. 20, 1955 – June 12, 2018
Member: 2002 – 2017



Marilyn K. Whisman
Jun 21, 1943 – Dec. 13, 2017
Member: 2015 -2017



Dottie Sherman
Jan. 22, 1933 – Aug. 2, 2018
Member: 1978 - 2015


Calendar
2018-2019

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: BILL FERGUSON – MULCH – Why, what, and how

Greeters: Jane Stewart
 Hostess: Lona Bassett and Donna Thomas
 Clean up crew: Board members

Summer Birthdays: Ginny Bruce, Diane Freund, Sandy Van Tassel, Bill Van Tassel, Ingrid Velez, Lona Bassett, Kathy Lingusky, Amber Persyn, Lynn Bassett

SEPTEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	 Labor Day	4	5	6	7	8
9	10 Board Meeting 10:30 am	11	12	13	14 Garden Club Meeting 11:00 am	15
16	17	18	19	20	21	22
23 30	24	25	26 NGC Landscape Design School Series 35, Course IV	27 NGC Landscape Design School Series 35, Course IV	28	29

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: ERIC HOYER (a certified arborist) – TREE CARE - Water, feeding and trimming

Greeters: Amber Persyn
 Hostess: Ginny Bruce and Bill Ferguson
 Clean up crew: Board members

OCTOBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 Roadside Clean up 9:00 am Duval Isl. Boat Ramp Parking Lot	6
7	8 Board Meeting 10:30 am	9	10	11	12 Garden Club Meeting 11:00 am	13
14	15	16	17	18	19 District V Meeting Lake City GC	20
21	22	23	24	25	26	27
28	29	30	31 			

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: MARCIE CLUTTER – INVASIVE PLANTS – What not to plant and how to get rid of rs invaders

Greeters: Carol DeLisle
 Hostess: Carol Wood, Ingrid Velez
 Clean up crew: Board members

Birthdays: Susie Metcalfe, Donna & Gary Thomas

NOVEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Board Meeting 10:30 am	6 VOTE!!!	7	8	9 Garden Club Meeting 11:00 am	10
11	12	13	14	15	16	17
18	19	20	21	22 	23	24
25	26	27 Decorate the town – meet at CC at 9 am (Rain day – 28 th)	28 Roadside Clean up 9:00 am Duval Isl. Boat Ramp Parking Lot	29 Rain Day for Roadside clean up	30	

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: CHRISTMAS LUNCHEON at Community Center

Greeters: Carol Wood, Ingrid Velez
 Hostess: Carol DeLisle, Alice Webb
 Clean up crew: Board members

Birthdays: Carol Kanka

DECEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6 Judgement Day – FFGC Headquarters 8:30 am	7	8
9	10 Board Meeting 10:30 am	11	12	13	14 Garden Club Meeting 11:00 am	15
16	17	18	19	20	21	22
23 /	24 /	25 	26	27	28	29
30	31					


Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: LESLIE DERRENBACHER – SNAKES – Identifying venomous vs nonvenomous and how to avoid negative encounters

Greeters: Sheila Finch, Alice Webb
 Hostess: Jane Stewart and Barbara Inmon

Clean up crew: Board members

Birthdays: Doug Lingusky, Barbara Inmon, Joan Knippen, Shiela Finch

JANUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 	2 Undecorate the town 9 am CC (Rain day the 3 rd)	3	4	5
6	7 Board Meeting 10:30 am	8	9	10	11 Garden Club Meeting 11:00 am	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: STEVEN DAVIS – LANDSCAPE DESIGN – Choosing plants for sun or shade

Greeters: Ginny Bruce
 Hostess: Sandra Van Tassel and Carol Kanka

Clean up crew:

Birthdays: Charlene Nelson, Greg Webb, Marcia Beasley, Mary Graff

FEBRUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Board Meeting 10:30 am	5	6	7	8 Garden Club Meeting 11:00 am	9 Wekiva – Granny Camp Also the 8th
10 Wekiva – Granny Camp	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26 Roadside Clean up 9:00 am Duval Isl. Boat Ramp Parking Lot	27 Rain Day for Roadside Clean up	28		

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: SUSIE METCALFE – Small space and container gardening OR
 WINNIE SCHRIEBER – Water gardens

Greeters: Sandra Van Tassel, Lona Bassett
 Hostess: Dotti Andrews and Sheila Finch
 Clean up crew: Board members

Birthdays: Duane Finch

MARCH 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Board Meeting 10:30 am	5	6	7	8 Garden Club Meeting 11:00 am	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29 Plant Sale Set Up	30 Plant Sale

Social time: 11:00 am ~ Lunch: 11:30 am ~ Business Meeting; Noon
 Program: JANE WEBER – Growing camellias and azaleas

Greeters: Dotti Andrews
 Hostess: Diane Freund and Mary Graff
 Clean up crew: Board members

Birthdays: Alice Webb

APRIL 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 Board Meeting 10:30 am	6
7	8 FFGC Convention St.Augustine	9 FFGC Convention St.Augustine	10 FFGC Convention St.Augustine	11	12 Garden Club Meeting 11:00 am	13
14	15 Roadside Clean up 9:00 am Duval Isl. Boat Ramp Parking Lot	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Banquet at Inverness Golf and Country Club at Noon

12: 45: Installation of New Officers and Business Meeting

Birthdays: Bill Ferguson, Dottie Andrews, Carole Delisle, Peggy Blevins

MAY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 Board Meeting 10:30 am	7	8 District V Spring meeting Gainesville GC	9	10 Garden Club Meeting Noon	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	


Membership Directory

2018 - 2019



SECTION II



MEMBERSHIP DIRECTORY


A


	<p>Dotti Andrews</p> <p>[Husband: Rodney] 7714 S Crescent Loop Floral City, FL 34436 B/D: July 12 1761 Twin Lakes Blvd., Oxford Twp., MI 48371</p> <p>dotti1995@aol.com</p>	<p>248-789-8574</p> <p>Member since: 2013</p>
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B

	<p>Lona Bassett</p> <p>[Husband: Joe] 8779 E Orange Ave Floral City, FL 34436 B/D: Aug. 11</p> <p>lonabassett@yahoo.com</p>	<p>352-560-3879 978- 302-5285 cell</p> <p><u>Grow & Share</u></p> <p>Member since: 2007 </p>
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	<p>Marcia Beasley</p> <p>9626 E Tsala Apopka Dr Floral City, FL 34436 B/D: Feb. 27</p> <p>abeasley001@tampabay.rr.com</p>	<p>352-726-7740 352-634-1049 cell</p> <p><u>Publicity</u></p> <p>Life member since: 1997</p> 
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	<p>Terry Berry</p> <p>terryberryfl@gmail.com</p>	<p>Member since: 2018</p>
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	<p>Peggy R. Blevins</p> <p>[Daughter: Donna Blevins] 8312 E. Windsong St. Floral City, Fl. 34436 B/D: May 25</p> <p>peggyblevins1926@yahoo.com</p>	<p>352-344-4883</p> <p>Member since: 2017</p>
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	<p>Ginny Bruce</p> <p>12669 E. Trails End Rd, Floral City, FL 34436 B/D: June 1</p> <p>sassymargret@hotmail.com</p>	<p>352-344-1731</p> <p><u>World Gardening</u></p> <p>Member since: 2005</p>
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D


	<p>Carole DeLisle</p> <p>[Husband: Bob] 9241 E. Kenosha Ct. Floral City, FL 34436 B/D: May 22</p> <p>sunnycarole@hotmail.com</p>	<p>352-341-7745</p> <p>Member since: 2001</p>
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	<p>Sandy Doughman</p> <p>7211 S Baker Ave. Floral City, Fl. 34436 B/D: Mar. 10</p> <p>sandough@tampabay.rr.com</p>	<p>352-344-5536</p> <p><u>Treasurer</u></p> <p>Member since: 2017</p>
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E - F


	<p>Bill Ferguson</p> <p>[Wife: Sharon] 12355 S. Canna Point Floral City, FL 34436 B/D: May 10</p> <p>Wsf12355@embarqmail.com</p>	<p>352-464-1349</p> <p><u>Memorial Garden Tree Committee</u></p> <p>Member since: 2009</p>
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	Shiela & Duane Finch, Sr.	352-726-9261 352- 697-2147 cell
	5665 S Perch Point Floral City, FL 34436 B/D: Jan. 29 and Mar. 1	
	shielafinch@yahoo.com duanegfinchsr@yahoo.com	Member since: 2007


	Diane Freund	352- 637-9058
	[Husband: James] 9238 E. Kenosha Ct. Floral City, FL 34436 B/D: June 8	
	dbfreund9238@hotmail.com kenosha9238@gmail.com	Member since: 2003

G – K


	Mary Graff	586-453-3883
	[Husband: Gary] 9335 E. Ferris Ct. Floral City, Fl. 34436 B/D: February 28 15178 Lakeview Dr. Wolverine, MI 49799	
	graff001@comcast.net	Member since: 2016
		<u>2nd Vice President</u> <u>Plant Sale Chairman</u>

	<p>Barbara Inmon</p> <p>[Husband: Jimmy] 3320 S. Grove Terr. Inverness, Fl. 34450 B/D: January 25</p> <p>b.inmon@att.net</p>	<p>317-358-7648</p> <p>Member since: 2017</p>
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	<p>Carol Joy Kanka</p> <p>9097 E. Bella Vista Ct. Floral City, Fl. 34436 B/D: December 18</p> <p>cjkanka@tampabay.rr.com</p>	<p>352-201-1401</p> <p>Member since: 2017</p>
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	<p>Joan Knippen</p> <p>7764 S Four Oaks Dr Floral City, FL 34436 B/D: January 25th</p>	<p>352-637-2975</p> <p><u>Historian</u> <u>Wildflowers & Native</u> <u>Plants</u></p> <p>Member since: 1999</p>
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L

	<p>Kathy and Doug Lingusky</p> <p>7242 S. Baker Avenue Floral City, FL 34436 B/D: Aug. 11 and Jan. 5</p> <p>yarnwrangler@gmail.com</p>	<p>303-564-3704</p> <p><u>Secretary</u></p> <p>Member since: 2015</p>
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M

	<p>Susan Metcalfe</p> <p>[Husband: Bill] 9130 E Bella Vista Ct. Floral City, FL 34436 B/D: Nov. 4</p> <p>wmetcalf@tampabay.rr.com</p>	<p>352- 637-3828 352- 400-5924 cell</p> <p><u>Roadside Beautification</u> <u>Horticulture</u> <u>Vice-President</u></p> <p>Member since: 2012</p>
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N- O

	<p>Charlene Nelson</p> <p>[Husband: Jim] 7580 S Grovewood Loop Floral City, FL 34436 B/D: Feb. 9 24583 200th St., Elbow Lake, MN 56531</p> <p>jnelson@runestone.net</p>	<p>218-205-7493 cell</p> <p>Member Since: 2008</p>
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P


	<p>Amber Persyn</p> <p>[Husband: Harvey] 10202 E. Trails End Road Floral City, FL 34436 B/D: August 11</p> <p>Shrimp002@gmail.com</p>	<p>352-860-1985</p> <p><u>Gateway Sign Landscape Environmental Concerns</u></p> <p>Member since: 2009</p>
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R- S

	<p>Jane Stewart and Ralph Johnson</p> <p>9141 S Great Oaks Dr. Floral City, Fl. 34436 B/D: July 8 and Apr. 13</p> <p>onesong2010@BellSouth.net</p>	<p>954-557-5982</p> <p>Member since: 2018</p>
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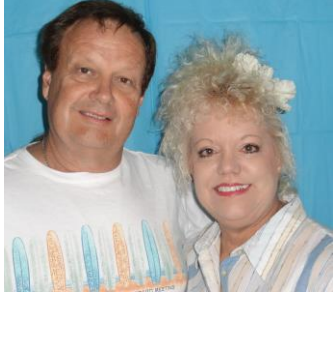
T - V


	<p>Donna and Gary Thomas</p> <p>12842 S. Crater Terrace Floral City, FL 34436 B/D: Nov. 28 and 29</p> <p>dstred81@gmail.com</p>	<p>352-341-0347 352-422-1475 cell</p> <p><u>President</u> </p> <p>Member since: 2006</p>
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	<p>Sandra and Bill Van Tassel</p> <p>7580 S. Crescent Loop Floral City, FL 34436 B/D: June 9</p> <p>Svtwvt@aol.com</p>	<p>352-726-4766 954-257-3889 cell</p> <p><u>Corresponding Secretary</u> <u>Decorate the Town</u> <u>Backpacks</u></p> <p>Member since: 2007</p>
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	<p>Ingrid Velez</p> <p>[Husband: Skip] 20264 Camelot Dr. Brooksville, Fl. 34601 B/D: July 16</p> <p>yellowrose111977@aol.com</p>	<p>352-277-3183 727-271-2590 cell</p> <p>Member since: 2017</p>
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W – Z



	<p>Greg & Alice Webb</p> <p>12747 S Betty Point P.O. Box 895 Floral City, FL 34436 B/D: Apr.11 and Feb. 18</p> <p>al@steelofthenight.com</p>	<p>352-860-1017</p> <p><u>Chaplain</u></p> <p>Member since: 2010</p>
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	<p>Carol and Kelley Wood</p> <p>6047 Valley Spring Dr. Brooksville, Fl. 34601 B/D: Aug. 1 and Nov. 20</p> <p>carolwood@outlook.com</p>	<p>813-235-3917</p> <p>Member since: 2018</p>
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TOTAL MEMBERSHIP 32

INACTIVE MEMBERS






2018 - 2019

	<p>Marcia Beasley</p> <p>9626 E Tsala Apopka Dr Floral City, FL 34436 B/D: February 27th</p> <p>abeasley001@tampabay.rr.com</p>	<p>352-726-7740 352-634-1049 cell</p> <p><u>Publicity</u></p> <p>Hostess: September</p> <p>Life member since: 1997</p> 
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BOOSTERS 2018-2019

	Ron & Eding Reichelderfer	352-637-6598
	9421 S Istachatta Rd. Floral City, FL 34436	


Lifetime Members 2018- 2019



	<p>Cathi Ayers</p> <p>[Husband: Barry Pendry] 6540 S. Duval Island Dr Floral City, FL 34436-2405 <i>[Betty Ayers daughter]</i></p> <p>cathi.ayers2@gmail.com</p>	<p>352) 637-6345 (352) 232-4135 cell</p> <p><u>Memorial Book</u> <u>Perennial Friends</u></p> 
	<p>Lynn Bassett</p> <p>[Husband: H. D.] 7188 S. Duval Island Dr Floral City, FL 34436</p> <p>readinlady@ix.netcom.com</p>	<p>352-341-0064</p> <p>Life member since: 2006</p>
	<p>Marcia Beasley</p> <p>9626 E Tsala Apopka Dr Floral City, FL 34436</p> <p>abeasley001@tampabay.rr.com</p>	<p>352-726-7740 352-634-1049 cell</p> <p><u>Publicity</u></p> <p>Hostess: September</p> <p>Life member since: 1997</p> 


	<p>Pam Bellman</p> <p>8532 E. Orange Ave. Floral City, FL 34436</p> <p>pam.bellman@gmail.com</p>	<p>727) 810-1425 cell</p> <p><u>Life Member 2013</u> <u>Civic & Community</u> <u>Development</u></p>
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	<p>Jo” Quackenbush</p> <p>[Husband: Don] 11404 E. Loon Ct Floral City, FL 34436</p> <p>jbq@tampabay.rr.com</p>	<p>(352) 344-4447 (352) 212-3479 cell</p>  <p><i>Past Pres 2003-05 + 2005-07</i> <i>Life Member 2007</i></p>
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Perennial Friends 2018 - 2019


	<p>Bette Ayers 6540 S. Duval Island Dr. Floral City, FL 34436 <i>[Cathi Ayers Mom]</i></p>	<p>BD: 08/13</p> <p>Joined 2002- 2012</p>	<p>(352) 637-1502</p>
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	<p>Cathi Ayers [Husband: Barry Pendry] 6540 S. Duval Island Dr Floral City, FL 34436-2405 <i>[Betty Ayers daughter]</i> cathi.ayers2@gmail.com</p>	<p>BD: 01/27</p>  <p>Joined 1997</p>	<p>(352) 637-6345 (352) 232-4135 cell <i>Past President 2001-2003</i> <i>Path of Sunshine,</i> <i>Life Member 2007</i> <u>Memorial Book</u> <u>Perennial Friends</u> <u>Scholarship</u></p>
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	<p>Merrell Edwards 8700 E Lake Bradley Rd. Floral City, FL 34436</p>		<p>352-726-3095</p>
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	<p>Marty Fish 8777 S Lakeshore Dr. Floral City, FL 34436</p>		<p>352-726-8311</p>
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	<p>Cathy Foley 9081 E China Grove Lane Inverness, FL 34450 B/D: April 13th morn glo1@aol.com</p>	<p>BD: 4/13 Joined 2014</p>	
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	<p>Peggy Patillo 412 Tomkins St Inverness, FL 34450</p>	<p>BD: 3/25 Joined: 1996 - 2011</p>	<p>(352)726-2594 Past President: 1996-1998</p>
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	<p>Bea Rabideau 109 Adelphi St. Inverness, FL 34452 brabideau70@gmail.com Member since: 2005</p>	<p>BD: 3/3 Joined: 2005</p>	<p>352-637-0503</p>
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	<p>Beverly Ann Thompson 7133 S Church Terr. Floral City, FL 34436 (Seasonal) 335 Hickory Nut Waterford, MI 48327</p>	<p>BD: 8/20 Joined 2011- 2016</p>	<p>(248) 496-3508 cell</p>
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SECTION III

FCGC OFFICERS & COMMITTEES

EXECUTIVE BOARD: OFFICERS for 2018-2019

 President	Donna Thomas	341-0347	dstred81@gmail.com
1 st Vice President	Susie Metcalf	637-3828	wmetcalf@tampabay.rr.com
2 nd Vice President	Mary Graff	586-453-3883	graff001@comcast.net
Recording Secretary	Kathy Lingusky	303-564-3704	yarnwrangler@gmail.com
Corresponding Secretary	Sandy VanTassel	726-4766	Svtwvt@aol.com
Treasurer	Sandy Doughman	344-5536	sandough@tampabay.rr.com
Chaplain	Alice Webb	860-1017	al@steelofthenight.com

BOARD: STANDING COMMITTEES

Awards			
Decorations	Sandy VanTassel	637-9058	Svtwvt@aol.com
Community Gardens			
Memorial	Bill Ferguson	464-1349	Wsf12355@embarqmail.com
Birds & Butterfly	Carol Joy Kanka	352-201-1401	cjkanka@tampabay.rr.com
Gateway	Amber Persyn	860-1985	Shrimp002@gmail.com
Environmental Concerns	Amber Persyn	860-1985	Shrimp002@gmail.com
Grow & Share	Lona Bassett	560-3879	lonabassett@yahoo.com
Historian	Joan Knippen	637-2975	
Horticulture	Susie Metcalfe	637-3828	wmetcalf@tampabay.rr.com
Hospitality	Amber Persyn	860-1985	Shrimp002@gmail.com
Junior Gardeners			
Membership	Susan Metcalfe	637-3828	wmetcalf@tampabay.rr.com
Publicity	Marcia Beasley	726-7740	abeasley001@tampabay.rr.com
Photography	Kathy Lingusky	593-8417	yarnwrangler@gmail.com

Programs	Susan Metcalfe	637-3828	wmetcalf@tampabay.rr.com
Roadside Beautification	Susan Metcalfe	637-3828	wmetcalf@tampabay.rr.com
Scholarship (Wekiva)			
Trees & Arbor Day	Bill Ferguson	464-1349	Wsf12355@embarqmail.com
W&M- Raffle			
W&M- Plant Sale	Mary Graff	586-453-3883	graфф001@comcast.net
Webmasters			
Wildflowers & Native Plants	Joan Knippen	637-2975	
World Gardening	Ginny Bruce	344-1731	
Yearbook	Donna Thomas	341-0347	dstred81@gmail.com

SPECIAL COMMITTEES

Nominating Committee			

JOIN A COMMITTEE

If you would like to join a committee, just jot the following information down on a scratch piece of paper and turn it in to the appropriate committee chairman. It's fun to get involved.

Committee Name:	Your Name:	Phone:	Email:
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FFGC and DISTRICT 5 OFFICERS

Claudia Bates	President
Al Latina	1 st Vice President
Marge Hendon	2 nd Vice President
Tina Tuttle	3 rd Vice President
Gina Jogan	Treasurer
Jana Walling	Recording Secretary
Elaine Parisi	Corresponding Secretary
Lorene Junkin	Parliamentarian

Mary Whisler	District 5 Director
Jenice Gage	Assistant District Director
Susie Berryhill	Treasurer
Donna Thomas	Recording Secretary
Lorene Junkin	Parliamentarian
Inez Brooker	Chaplin

All officers may be contacted through FFGC website.

Past Presidents

1956 – 1958	Ruth Blankenship
1958 – 1959	Grace Keckman
1960 – 1961	Edith Linz
1962 – 1963	Mrs. M.W. Tam
1963 – 1964	Mrs. J.T. [Stella] Love
1964 – 1967	Marie Morris
1967 – 1968	Flora Ballard
1969 – 1970	Sara Upp
1970 – 1973	Lola Fox
1973 – 1975	Marie Morris
1975 – 1979	Eleanor Bonifield
1979 – 1981	Marie Morris
1981 – 1985	Margo Crockett
1985 – 1987	Barbara Littlefield
1987 – 1989	Dorothy Clark
1989 – 1991	Mary Prichard
1991 – 1993	Dorothy Clark
1993 – 1995	Mary Prichard
1995 – 1997	Marcia Beasley
1997 – 1999	Peggy Pattillo
1999 – 2001	Marie Jones
2001 – 2003	Cathi Ayers
2003 – 2007	Jo Quackenbush
2007 – 2009	Kathy Davis
2009 – 2013	Christine Harden
2013 – 2017	Lona Bassett

FCGC BOI [Book of Information]		
Section A	By-Laws	Part 1
<u>ARTICLE 1</u>	NAME: The name of this organization shall be: “Floral City Garden Club Inc.”	
<u>ARTICLE 2</u>	<p>OBJECT: The object of this organization shall be for the personal enjoyment, educational and cultural advancement in Floral Arrangement, Home gardening, and Protection and Conservation of Natural Resources, Civic beautification and educational scholarships.</p> <p>No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.</p>	
<u>ARTICLE 3</u>	<p>MEMBERSHIP: No one shall be acceptable to Membership who does not agree to obey its laws and take an active/working part in the Club. Membership is confirmed upon completion of the following.</p> <p>Application to Membership Board. Receipt of a copy of by-laws. Attendance of three consecutive meetings</p> <p>At third meeting an invitation will be extended to join. Upon payment of dues at third meeting membership is confirmed.</p> <p>Induction will be done annually at January meeting.</p>	
<u>ARTICLE 4</u>	<p>DUES: The annual club year shall be 1 June through 31 May. Annual membership dues shall be addressed by a Standing Rule</p> <p>Notice of dues with information sheet will be distributed at the March meeting. Information sheet with dues will be returned at the April meeting. Dues must be paid no later than the conclusion of May Meeting.</p> <p>A member will be dropped from the roll and yearbook when dues are not paid by the conclusion of the May meeting.</p> <p>ACTIVE members are those who attend meetings and contribute to the activities of the club. IN-ACTIVE members are those who are unable to attend meetings and/or are unable to contribute to the activities of the club.</p>	
<u>ARTICLE 5</u>	<p>MEETINGS: Regular meetings of the Club shall be held on the SECOND FRIDAY of months September thru May. Meeting date may be changed by a two-thirds vote of active members. All regular meetings of the Club will be held at Community Hall, Floral City, unless otherwise stated in the Program Yearbook. Guests may be invited to attend regular meetings. Meeting time shall be addressed by a Standing Rule.</p>	
<u>ARTICLE 6</u>	<p>OFFICERS: Officers of this club shall be President, 1st Vice President, 2nd Vice President, Recording Secretary, Corresponding Secretary and Treasurer. Officers shall be elected every two (2) years and shall serve for a two (2) year Term. A Committee, appointed by the President at the end of the first year of the Administrative Term, shall nominate all officers. The new slate of Officers is to be presented at the January Meeting, and elected by two-thirds vote of active membership present at the February Meeting. Officers Elect shall be installed at</p>	

	the March Meeting or separate venue, as determined by the board, and shall assume the full duty of their respective office at the close of the final (May) meeting of the year. <i>[See duties of Officers]</i>
<u>ARTICLE 7</u>	<u>QUORUM:</u> A Quorum shall consist of a minimum of ten active members, two of whom must be elected officers.
<u>ARTICLE 8</u>	<u>AMENDMENTS:</u> Amendments to the by-laws may be made at any regular meeting by a two-thirds vote of active members present. Proposed amendments are to be submitted to the Club one month prior to being voted on.
<u>ARTICLE 9</u>	<u>UNEXPIRED TERM:</u> The President may fill the vacancy of any officer for the balance of the unexpired term.
<u>ARTICLE 10</u>	<u>DISSOLUTION:</u> Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501©(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to the state or local government, for the public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.
	Rev. 6 - November, 2013



FCGC BOI [Book of Information]

Section A	Standing Rules	Part 2
<u>STANDING RULE 1</u>	Meetings shall be governed by “Robert’s Rules of Order”.	
<u>STANDING RULE 2</u>	Roll call of members shall be taken at the beginning of the business meeting.	
<u>STANDING RULE 3</u>	Board of Directors Meeting shall be held monthly. President shall determine time and location.	
<u>STANDING RULE 4</u>	Standing Rules can be changed by a majority vote of attending members with a 30-day notice. With no notification Standing Rules can be changed by 2/3 votes of attending members.	
<u>STANDING RULE 5</u>	Copies of the Floral City yearbook shall not be provided to any individual or organization other than FFGC.	
<u>STANDING RULE 6</u>	<p>Non Federation Membership</p> <p>1. <u>Perennial Friends</u></p> <p>The committee, appointed by the President, will work to develop the purpose eligibility and criteria will review names.</p> <p>Current criteria for membership:</p> <ul style="list-style-type: none"> a. A minimum of 5 years active club membership or community service. b. Recognized service in club activities or in club/FCGC objectives. c. Now has limited mobility or is a full-time family caregiver. Is no longer able to actively support the club activities and objectives due to limited mobility/health issues or related circumstance, such as providing full-time care for a family member. d. If a member or friend, past or present, is identified as meeting the defined criteria, that member/friend or their representative is advised that the individual is eligible to move into the Perennial Friends Recognition Program and is no longer expected to pay dues. The member/friend or their representative may accept or decline the invitation. <p align="center">Perennial Friends will have their photo and other pertinent information in the annual directory with recognition that they</p>	

	<p>have been designated as such.</p> <p>2.Boosters/Supporters With donation: A list of boosters/supporters with a minimum \$10 donation will be included in the yearbook.</p>
<u>STANDING RULE 7</u>	The Floral City Garden Club will fund registration fees for three (3) attendees to District V meetings, provided funds are available.
<u>STANDING RULE 8</u>	The Floral City Garden Club will Fund one (1) attendee to the State Convention. (Officers have first refusal.) Registration fee/meals will be paid, provided funds are available. Any additional money for the attendee(s) will be voted on annually by club members.
<u>STANDING RULE 9</u>	<p>A gift for the past president shall be:</p> <ul style="list-style-type: none"> • 1 term - past president pin • 2 terms – A gift not to exceed \$150 as determined by executive board. •
<u>STANDING RULE 10</u>	Treasurer will maintain a minimum petty cash fund of \$50. A maximum not to exceed \$100 for Sept to May. This will be reduced to \$50 for the summer.
<u>STANDING RULE 11</u>	Treasurer OR President will be authorized to sign checks.
<u>STANDING RULE 12</u>	Financial Records can be disposed of after seven (7) years.
<u>STANDING RULE 13</u>	If the presiding President is incapacitated when the new officers are elected, the President elect may preside over the remaining meeting.
<u>STANDING RULE 14</u>	<p>Membership</p> <p>A. Active Members: See S.R. #16 and By-Laws Article #4.</p> <p>B. Leave of Absence: A letter to the President shall be sent requesting a leave of absence. Leave of absence is applicable for one (1) fiscal year only.</p> <p>C. Inactive Membership: Members who are unable to attend meetings and/or are unable to contribute to the activities of the club shall incur membership dues of \$50 plus FFGC dues.</p>
<u>STANDING RULE 15</u>	

<p><u>STANDING RULE 16</u></p>	<p>Guidelines for Active Membership:</p> <ul style="list-style-type: none"> A. Members should attend 6 of 9 meetings (exception for snow birds). B. Serve a minimum of once (1) yearly as a Hostesses, Greeter, Cleanup Crew, or Ways & Means Table. C. Work on two (2) of the Club Fund raisers. D. Recommend 3 of 5 below: <ul style="list-style-type: none"> a. Committee chairperson or Co-Chairperson every 2 years b. Work on a community garden 2x yearly – see S.R.#19 c. Work on Roadside Cleanup 1x yearly d. Help with decorating or un-decorating the village center 1x yearly. e. Citrus County Blessings - Backpacks.
<p><u>STANDING RULE 17</u></p>	<p>Fund Raisers – Garden Club will have a minimum of three (3) fund raisers per year.</p>
<p><u>STANDING RULE 18</u></p>	<p>Scholarship(s) – An applicant must be a full time High School or College student majoring in environmental sciences, horticulture, landscape design, landscape architecture, conservation botany, forestry, city planning or allied subject. Applicant must have “B” or better average, be in need of financial aid and enrolled full time. Student(s) with permanent Citrus County addresses will be given priority.</p> <p>Camp Wekiva Scholarship(s) - In applicable years we may award Camp Wekiva scholarships to Jr. Gardner student(s) who have good attendance, demonstrate outstanding conduct, cooperation and enthusiasm throughout the year.</p>
<p><u>STANDING RULE 19</u></p>	<p>Floral City Garden Club will support and maintain the following five (5) village gardens:</p> <ul style="list-style-type: none"> Memorial Garden Birds and Butterfly Garden Floral City Gateway Sign Landscaping
<p><u>STANDING RULE 20</u></p>	<p>Chairperson Manual: Committee Chairs will maintain a process manual. This manual is to be passed to future chairperson(s). A second copy will be filed with the secretary. Any changes or additions to the manual shall be recorded with the secretary at the conclusion of an event or if changes are made.</p>
<p><u>STANDING RULE 21</u></p>	<p>Keys to the Community Building will be in the possession of the President and the First Vice President for the duration of their term; then passed to incoming officers.</p>

<u>STANDING RULE 22</u>	Meeting times for FCGC will be on the second Friday months Sept thru May at noontime in the Community Room of the Community House.
	March, 2014



OBJECTIVES OF THE NATIONAL GARDEN CLUB, INC. (NGC)

FLORAL CITY GARDEN CLUB GOALS

Aid in the protection and conservation of natural resources



FCGC provides each new member with conservascaping and xeriscaping information distributed by the Cooperative Extension Service. Our Wildflower and Native Plants committee offers catalogs and support for members desiring to incorporate such plantings in their landscapes.



Suggestions and reminders for the three R's of recycling - Reduce, Reuse, Recycle - are included in the monthly gardening guides provided to members at each meeting. In addition, periodic programs present methods of various types of recycling.



The FCGC Junior Gardeners program encourages participants to think about and practice caring for our environment. Each year two or three Junior Gardeners receive scholarships from FCGC to attend Camp Wekiva.

Protect civic beauty



FCGC Members take pride in helping our town reflect its name working hard to keep the "floral" in Floral City through downtown roadside plantings, potted plants outside businesses, the Bird and Butterfly Garden along the bicycle trail, and the Memorial Garden outside the library.

Advance the fine art of landscape design



FCGC annually awards good landscape designs with a yard sign for the best Yards of the Year to encourage members and the public to explore and incorporate landscape design techniques in their gardening.

Advance the fine art of floral design



Membership involvement in preparation of floral designs for various functions and to display in the public library as well as the Standard Home Flower Show [held in the Spring of 2000] advances the understanding and education of members and the community about the art of floral design. On-going support of this goal is achieved through attendance at other local and state garden club flower shows.

Advance the study of Horticulture



In 2005 FCGC instituted a pre-meeting Horticulture Q&A period. This offers members and guests an opportunity to learn about specific plants and/or problems they encounter. In addition programs often focus on plant specific horticulture or more general information related to propagation, pruning, pest management, etc.

An annual scholarship is awarded to a high school senior or college student majoring in some aspect of horticulture.

Our Grow and Share program gives members/guests an opportunity to offer information along with cuttings, seeds, bulbs, tubers they bring for free exchange.

Advance the fine art of gardening



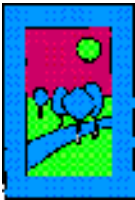
FCGC established and maintains 5 gardens [Birds and Butterfly Garden, Gateway Garden, Memorial Garden, Pots and Spots and Rose Garden] for the enjoyment of the community and offer gardening related programs open to the public at our regular meetings as well as during our annual Plant Sale.

Encourage improvement of roadsides and parks










FCGC participates in the Adopt-a-Highway program for roadside clean up [started in 1989]. We work with the county to maintain and replace trees in our town. We make donations to individuals and groups developing and/or improving parks and trails.

Cooperate with other organizations in the furtherance of these objectives through activities of our own club



Adopt-a-Highway project, Memorial Tree program, Junior Gardener program at Floral City Elementary, Heritage Council's Heritage Days in December, Memorial Garden at the Library, Bird & Butterfly Garden and Rose Garden on the Withlacoochee State Rails to Trails bicycle trail.

Town Center Project: To assist the FC Heritage Council, FCGC will provide volunteers to help landscape the new Town Center when plans and construction are finalized.

Section A	Duties & Responsibilities of Officers	Part 3
Executive Board		
PRESIDENT 	Shall preside over all meetings and decide all parliamentary questions. Calls and leads Executive Board meetings as needed. Approves Payments of Treasury funds. Appoints all Special Committees. The President shall attend at least one District meeting per year. Is in charge of yearbook and with Board input chooses yearbook theme. Assists committees as needed. Check minutes of meetings, committee reports, <i>The Florida Gardner</i> and the <i>National Gardner</i> for activities.	
1st VICE PRESIDENT 	Shall assume the duties of the President in the absence of the President. The 1st Vice President is Chairman of the Membership Committee and also has charge of appointing Hostesses, Greeters and Clean-up crew for each month of the coming year. Checks and replaces luncheon supplies. Supplies new member packets, and remind hostess, greeting, and cleaning crew. Shall serve as Program Chairman .	
2nd VICE PRESIDENT 	Shall serve as Plant Sale Chairman.	
RECORDING SECRETARY 	Shall keep a roll of Club member attendance and minutes of each regular and board meeting. Maintains a signed copy of past and current minutes. All records are passed on to the incoming Recording secretary.	
CORRESPONDING SECRETARY 	Shall be responsible for all postal correspondence, letters of authorization, thank you notes or cards; birthday, get-well cards and etc., as directed by the president or Committee Chairman.	
TREASURER 	Shall keep a complete record and itemized account of all monies received and disbursed, and present a report at each meeting. Chair budget committee appointed by president.	
Other Members of the Board appointed by the President are:		
CHAPLAIN 	Should present inspirational messages and/or offers prayers at all club functions as requested and coordinate activities related to procedures for honoring deceased members.	

STANDING COMMITTEES: the President has appointed the following standing committees and as needed shall appoint others:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Awards 2. Budget Committee 3. Chapter Property 4. Civic & Community Development 5. Decorating Committee 6. Environmental Concerns 7. Gardens: Butterfly, Gateway, Memorial, Orange Avenue Spots & Pots, Rose 8. Grow & Share 9. Historian & Photography Committee 10. Horticulture 11. Junior Gardeners & Youth Activities 12. Landscape Design & Yard of the Year Award 13. Legislation & Historic Preservation 14. Membership & Hospitality [Hostesses & Greeters]Programs 15. Legislation & Historic Preservation | <ol style="list-style-type: none"> 16. Legislation & Historic Preservation 17. Membership & Hospitality [Hostesses & Greeters]Programs 18. Publicity 19. Publishing 20. Roadside Beautification 21. Scholarship 22. Telephone 23. Trees 24. Ways & Means <ol style="list-style-type: none"> a. W&M Plant Sale Fundraiser b. W&M Secret Garden Tour c. W&M Monthly Door Prizes d. W&M Attic Treasure Sale e. W&M Monthly Table 25. Website & Internet 26. Wildflowers & Native Plants 27. World Gardening 28. Yearbook & Programs |
|---|---|

Section A

Duties & Responsibilities of Committee Chair

Part 4

Committee Chairmen are members of the board and should:


1. Attend all board and monthly club meetings and whenever possible district and state meetings and workshops.
2. advise the board of plans and activities, securing approval as necessary, following procedures requested by the board
3. set up current file of activities and reports ... file, study, use and dispense appropriate FFGC / NGC materials and purge outdated issues
4. prepare and present written reports on all projects
5. prepare and/or maintain a Position Procedures Manual [what you do and how, copy on file with secretary] >>> give successor all materials related to chairmanship when/if you retire.




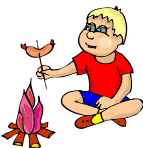
Awards Committee










Is concerned with Garden Club and member recognition and awards. The Chairman should:





- Be knowledgeable concerning awards offered by NGC, Deep South and FFGC in the current *Book of Information*; be able to interpret rules, descriptions and point scores and be capable of advising members as to procedures, deadlines, new awards and award changes, and Coordinate FCGC Awards with National, Regional, State and local garden clubs;
- Secure desired applications from applicable Awards Chairman;
- Assist committee chairmen in preparing Books of Evidence;
- Send Books of Evidence to proper persons by required dates;
- Coordinate with the Publicity Committee appropriate recognition awards;
- Provide a list of awards to the 2nd VP for publication in the yearbook
- Coordinate club member award certificates:

	<ul style="list-style-type: none"> • Petal Power Award: obtain from the last recipient of the Petal Power Award the name of the next recipient to prepare a certificate for the next recipient for outstanding service or achievement; • Yard of the Year: prepare Yard of the Year award certificates as directed by the Landscape Committee. • Maintain a list of workers and volunteers who helped out during the club year and present it to the president in April
Chapter Property	Keep a list of Garden Club property. Keep sign out and sign in sheet to account for club property.
Civic & Community Development Committee 	<p>May be involved with or, with club approval, sponsor any project which improves the community aesthetically or environmentally. The Chairman should:</p> <ul style="list-style-type: none"> • Create an awareness of the various aspects of civic development – conservation, roadside development, litter and pollution control, and incorporates this committee as needed in the planning and execution of projects; • Provide material for programs and/or workshops as requested; • Request publicity for achievements and awards. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April <p><i>* In 1961, NGC added this chairmanship to its roster. However, garden clubs at the local level have always assumed this responsibility.</i></p>
COMMUNITY GARDENS	<u>a. Gateway Garden:</u> <ul style="list-style-type: none"> • The planting and upkeep of Gateway Gardens and enlists the assistance of other club members as needed. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
	<u>b. Orange Avenue Spots & Pots:</u> The Chairman is responsible for maintenance of all the potted plants and several garden spots between buildings, the corner garden on US 41 & E Orange Ave., and at the NW trail entrance.
	<u>c. Memorial Garden:</u> The Chairman is responsible for: <ul style="list-style-type: none"> • The planting and upkeep of Memorial Gardens and enlists the assistance of other club members as needed. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April • The Book of Remembrance [kept at the FC Library] <ul style="list-style-type: none"> ○ Received honorarium donations ○ Coordinates the updating of pages in the book
	<u>d. Rose Garden:</u> <ul style="list-style-type: none"> • The planting and upkeep of Rose Garden and enlists the assistance of other club members as needed.

	<ul style="list-style-type: none"> • Check minutes of meetings, committee reports, <i>The Florida Gardner</i> and the <i>National Gardner</i> for activities; • Attend as many functions as possible – taking notes and pictures or ask an alternate to fill-in; • Prepare reports as directed; • Advise the internet coordinator of articles to be included on the web site. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April.
<p>Horticulture Committee</p> 	<p>This committee encompasses several facets: food gardens, hydroponics, indigenous plants, improved cultivators, indoor gardening, soils, propagation, the role of birds and insects, choice of plants for specific environments plus good landscape design, ornamental plants and trees. The Chairman should:</p> <ul style="list-style-type: none"> • Possess a knowledge of Florida horticulture • Schedule and conduct a Q&A session prior to each meeting scheduled • Stress horticulture perfection at Flower Shows and horticultural exhibits; • Encourage membership in plant societies; cooperate with related FFGC committees and local horticultural agencies. • Informs membership of local and near-by gardening events. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Junior Gardeners & Youth Activities Committee</p>  	<p>This is the oldest of all youth groups. It was adopted by FFGC in 1931 and by NGC in 1931. It is designed for children from kindergarten through the 6th grade. Both Intermediate and Junior Gardner units must be sponsored by a federated garden club and may be combined with other groups within the specified age group. The Chairman should:</p> <ul style="list-style-type: none"> • Teach Junior Gardeners and incorporate FFGC objectives such as birds, gardening, flower arranging, litter control, field trips and conservation. • Urge Junior Gardeners to present a program to the Garden Club on what they've done; • Coordinate with the Horticulture Committee, Tree Committee, Wildflower and Native Plant Committee on programs related to school ground beautification. • Establish and coordinate the activities of the Wekiva Youth Camp Sub-Committee • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April • Wekiva Youth Camp Sub-Committee: FFGC's Wekiva Youth Camp, located in Wekiva Springs State Park, was developed as a cooperative effort by FFGC and the Florida Department of Natural Resources, Division of Parks & Recreation. Schedule includes six weeks each summer for boys and girls who have completed grades 3 through 8. Programs are oriented toward nature studies, but include crafts, swimming and other sports.

	<ul style="list-style-type: none"> • Selects campers from the Junior Gardeners who have actively participated during the year. Gets registrations, scholarships, etc., from FFGC Chairman.
<p>Landscape Design & Yard Of The Year Award Committee</p> 	<p>Incorporates the facets of the Horticulture Committee into designing the home landscape. In addition, the committee shall select the winners from among those nominated by club members for the Yard of the Year award[s] as determined by the committee:</p> <p>The Chairman should:</p> <ul style="list-style-type: none"> • Be knowledgeable regarding basic landscape design concepts that are environmentally sound, esthetically pleasing and promote resource conservation principles; • Promote the use of landscape design principles among members and in community parks and other public sites. • Presides over the Yard of the Year Awards <ul style="list-style-type: none"> • Solicits nominations • Selects a judging committee • Presents signs and certificates to awardees • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Legislation & Historic Preservation Committee</p> 	<p>The Chairman should:</p> <ul style="list-style-type: none"> • Determine with the club, possible sites for preservation; • Urge clubs and circles to contribute to community projects; • Provide information and/or procedures for registering historic projects as required. • Study issues which threaten the environment and alert the membership; • Keep abreast of the proposed legislation; • Provide membership with information concerning these proposals; • Urge members to inform legislators on matters vital to aims and objectives of the Federation. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April <p><i>*1976 – America’s bicentennial year – marked the beginning of this committee concerned with the preservation of historic landmarks. Garden club members aid in the preservation of the flora and fauna relative to those areas.</i></p>
<p>Membership & Hospitality Committee</p> 	<p>Is chaired by the 1st Vice President and is concerned with the growth of established clubs and circles and organization of new ones. The Chairman should:</p> <ul style="list-style-type: none"> • Promote membership increases by clarifying FFGC policies and encouraging better understanding of the advantages and services available through FFGC membership; <ul style="list-style-type: none"> • Schedule greeters for club gatherings to welcome guests and members; • Welcome and introduce guests and new members to the membership; • Make follow-up calls to guests and new members to answer any questions they have; • Maintain and update the membership check-in list • Provide name badges as needed,

	<ul style="list-style-type: none"> • Suggest use of FFGC Bylaws, the <i>Book of Information</i>, <i>The Florida Gardner</i> and <i>The National Gardner</i>. • Record all additions, resignations and/or non-renewals of club members. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April for the Awards Banquet in May
Photography Committee 	<p>The Photographer should:</p> <ul style="list-style-type: none"> • Bring or secure use of a camera to take pictures of every club function. • Take pictures of new members for inclusion in the Membership Directory. • Provide pictures to the Historian, Webmaster and Publicity Chairman. <p>Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April</p>
Publicity Committee 	<p>Is concerned with club recognition. The Chairman is responsible for</p> <ul style="list-style-type: none"> • Preparing and coordinating the publication of articles concerning club activities or events in local newspapers and <i>The Florida Gardner Magazine</i>. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
Publishing Committee 	<p>The publishing committee was formed in 2005 to assist the board [officers and committee chair] with its publishing needs:</p> <ul style="list-style-type: none"> • yearbook updates including but not limited to the club calendar and membership directory • Yard of the Year Award certificates • Member ID Badges • FFGC Membership Cards • Signs for special events [i.e., plant sale] • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
Roadside Beautification 	<p>The Chairman should:</p> <ul style="list-style-type: none"> • Promote cleanup and beautification campaigns; • Encourage preservation of native plant materials; • Strive for pesticide and billboard control; • Cooperate with state and local officials -- including, but not limited to Litter Control, Reclamation and Recycling Legislation; • Keep abreast of legislation governing any related issues, coordinate activities with other committees: Landscape Design, Wildflowers and Native Plants. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April <p><i>* A part of NGC since 1929 is concerned with activities relating to improvement of conditions along roadsides. It is closely allied to Pollution and Litter Control [in FCGC, it includes the Adopt a Highway Program] and thus <u>all club members are part of this committee</u>. In 1974, the addition of Operation Wildflower to the NGC Board gave a new dimension to its scope of activities.</i></p>
Scholarship Committee	<p>This committee was established in 2003. The Chairman should:</p>

	<ul style="list-style-type: none"> • Solicit and review applications for the FCGC Scholarship to award to a high school senior or college student majoring in some aspect of horticulture. • Award Camp Wekiva Scholarships to two Junior Gardeners with good attendance who demonstrated outstanding conduct, cooperation and enthusiasm at meetings throughout the year. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Telephone Committee</p> 	<p>Advises members of club needs and/or unpublicized events when their attendance or help is needed. The Chairman should:</p> <ul style="list-style-type: none"> • Assign non-email members to an email member as a telephone buddy and maintain an updated Email/Phone buddy list. • Assign committee members to cover email buddy's vacation or other absence by calling their telephone buddy as needed. • Investigate bounced email problems • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Tree Committee</p> 	<p>The tree committee emphasizes the importance of trees to our existence and to the environment theme ["Protect, plant and preserve for overall conservation"]. The Chairman should:</p> <ul style="list-style-type: none"> • Encourage tree planting; • Urge observance of Arbor Day [adopted in 1932 by NGC as an annual event -- Florida Arbor Day is the 3rd Friday in January]; • Cooperate with State Department of Forestry; • Coordinate activities with related committees – Civic Development, Conservation, Landscape Design, school ground improvement through Junior Gardeners. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Ways & Means Committee</p> 	<p>Is concerned with building and replenishing the club treasury funds. The Chairman should:</p> <ul style="list-style-type: none"> • Come up with money making ideas and be responsible for all fund raising programs including the monthly raffle; • Be responsible for the Ways & Means Table: <ul style="list-style-type: none"> • Order items to sell, • Set-up for meetings and other designated events. • Report to the Treasurer all funds received totaled by category: raffle, ways & means table, plant sale or other fund-raising project. • Provide items for gifts to guests and new members. • Coordinate with Horticulture to establish a sub-committee for the Annual Plant Sale • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April



- **W&M Fundraiser: Plant Sale [annual]:** are concerned with making plants available for club fund raising events coordinated with the Ways & Means Committee. The Chairman should:
 - Solicit volunteer committee members to coordinate the selection, purchasing and delivery of plants from wholesale nurseries to the plant sale location;
 - Coordinate the delivery and tagging plants to be sold.
 - Is responsible for the removal and subsequent sale or donation of any unsold plants.
 - Home Grown Plants:
 - Urge club members to propagate plants in a timely manner, so they are sufficiently rooted in time to donate clean, healthy plants
 - make available to club members any needed pots and/or soil for this purpose
 - coordinate official inspection of donated plants
 - coordinate tagging and pricing of donated plants
- Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April








- W&M Fundraiser Secret Garden Tour [biennial]:**
 This committee was established December 2004 as a bi-annual fund raising event. The Chairman should:
- Select outstanding gardens located within Floral City to take part in the tour
 - Coordinate through volunteers, host/hostesses to assist in each garden
 - Coordinate printing programs, maps and tickets
 - Coordinate the sale of tickets and submission of funds with the Treasurer
 - Arrange for directions to participating gardens and placement of road signs
 - Secure artists to exhibit work at each selected garden
 - Coordinate work with related committees, including but not limited to: Publicity, Webmaster, Helping Hands and Ways & Means
 - Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April

Webmaster



- Is concerned with developing and maintaining a FCGC Website www.floralcitygardenclub.weebly.com with current information and events. The Chairman should:
- Receive and/or clear potential web site news and information with the appropriate committee or board member.
 - The website shall contain current information [updated as needed]:
 - A current club calendar
 - A list of current Officers and Committee Chair [contacts]
 - A list of planned, completed and ongoing projects
 - A list of goals and objectives
 - Paid and Free advertisers [if applicable]
 - A grow and share section
 - A Membership Application Form
 - A Camp Wekiva Application

	<ul style="list-style-type: none"> • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p><u>Wildflowers & Native Plants Committee</u></p> 	<p>This committee provides information on wildflowers and native plants with emphasis on preservation. The Chairman should:</p> <ul style="list-style-type: none"> • Be alert to infringements upon boundaries of preserved areas; • Keep abreast of legislation; • Publicize endangered and invasive plant lists; • Plan programs to aid in preservation; • Cooperate with related committees – Civic & Community Development, Conservation and Roadside Beautification & Environmental Concerns. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>World Gardening Committee</p> 	<p>Was created by NGC in 1959 to establish friendship through gardening and the cultivation of plants for food. The Chairman should:</p> <ul style="list-style-type: none"> • Promote contributions to foundations whose programs further, by means of gardening and related activities, improvement to health, education and economic welfare of underprivileged areas • Provide club with information and materials relative to these institutions • Direct procedures for giving aid. • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
<p>Yearbook & Program Committee</p> 	<p>The 2nd Vice President and is responsible for scheduling and coordinating all programs during the 2 year term in office. All other committee Chairmen serve as members of this committee.</p> <p>The yearbook is updated with input from officers and committee Chairmen and is published annually by the 2nd Vice President.</p> <ul style="list-style-type: none"> • Maintain a list of committee members and volunteers who worked for this committee and provide it to the Awards Chairman by April
Special Committees	
<p>Flower Show Committee</p> 	<p>The Chairman should:</p> <ul style="list-style-type: none"> • Be knowledgeable of Flower Show procedures; • Attend FFGC sponsored Flower Show training programs when possible; • Hold workshops for membership participation; coordinate activities related to the preparation for and presentation of a Flower Show, and • Promote attendance at local flower shows.
<p>Nominating Committee</p> 	<p>The Nominating Committee is appointed every other year in accordance with the by-laws and is responsible for securing nominations from the current membership for the positions of President, 1st Vice President, 2nd Vice President, Recording Secretary, Corresponding Secretary and Treasurer.</p>



Section A	Instructions for Greeters	Part 5
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GREETERS: Greeters are assigned each year based as much as possible on the results of the survey. If you are unable to complete your assignment, it is your responsibility to find a replacement ... you may ask someone to trade their assigned month with yours or ask an unassigned member to fill in for you. Please notify the Head Greeter of the new assignment.

You have an important job and are very much appreciated for volunteering to be a greeter to make the members [especially the new ones] and guests feel welcome--- remember to smile and just be your friendly self.

Before the meeting: Arrive early and set up the Greeter table. Retrieve the MEMBERSHIP BOX from the storage room that contains:

- Nametags
- Pen or pencil & marking pen
- Membership & Guest Attendance Sheet
- Membership Applications
- Yearbooks: Each member [or couple] receives 1 update per year. New members are given a new Yearbook.
- Nametags: arrange nametags in alphabetical order.
 - Members: Help each member find their nametags when they arrive and ask them to drop them off as they leave.
 - Guests: give them a sticky tag and ask them to print their name on it.
- Member Attendance Sheet:
 - Check members off as they arrive in the appropriate column next to their name. Make sure you check off your name[s] and all who arrived before you and give list to secretary for roll call.
- Guest Attendance Sheet: Ask guests to enter their name, address, phone number and email [if applicable] on the guest attendance sheet.
 - If they have a name you're not sure how to pronounce, please ask them to say it so we can introduce them during the meeting.

Before the meeting:

- Give a list of new members and/or guests to the 1st Vice President to welcome

THANK YOU FOR YOUR HELP!!!

- *Hostess jobs are assigned to 4 or 5 members per meeting. We do attempt to rotate this job among all the members and make the assignments each year based as much as possible on the results of the annual survey. If you are unable to fulfill this assignment, it is your responsibility to find a replacement ... you may ask someone to trade their month with or ask an unassigned member to fill in for you. Please notify the membership chairman who will be taking your place.*
- *Being a hostess is not meant to be a financial burden on anyone and reimbursement is available ... simply fill out the Request for Reimbursement form in the back of your yearbook, attach your receipt[s] and submit it to the Treasurer. Thank you for volunteering to be a hostess ... your services are very much appreciated by all of us.*







Before the meeting:





- Give yourself enough time ... the building will be open at 11:30 AM and set-up should be completed by 12:00PM.
- What you need to bring:
 - Cookies and Snacks of your choice. Please consider those with diet restrictions. January is the month we celebrate our annual birthday party so a Birthday cake or cup cakes would be appropriate.
- What the club provides:
 - Plates, Cups, Napkins, Coffee, Tea, Cream, Sugar, Plastic-ware and a Trash Bag ... these are located in a couple of boxes marked “KITCHEN” in the storage bin on the 2nd shelf.
 - When any of these supplies are depleted, please notify the 1st Vice President / Membership Chairman to replenish it/them.
- Set-up:
 - Make coffee & tea
 - Place the napkins, plates, plastic-ware
 - Place the refreshments in the middle.
 - Arrange drinks and cups or glasses at the end of the counter or on the small table by the drinking fountain.

After the Meeting:

- Clean-up ... we are required to leave the kitchen the way we found it:
 - Store unused cups, plates, napkins, plastic-ware, cream and sugar back in cardboard box and return them to the storage room.
 - Sweep the floor [broom and dust pan are located in the restroom hall]
- Dump the trash bag in the dumpster located behind the Heritage Museum. The key for the dumpster is located behind the inside kitchen door. Leave another plastic bag in the trash can
- Notify the 1st Vice President of any supplies that are running low and need to be replenished.

THANK YOU FOR YOUR HELP!!!

Section A	Procedures for Periodic Events	Part 7
<p>Birthday Party</p> 	<p>The Birthday Party to collectively celebrate the birthdays of all members' is held annually in January. Hostesses for that month provide a birthday cake for refreshments, and members donate \$.01 for each year of their age.</p>	
<p>Christmas Party</p> 	<p>The Christmas Party is held at the regular business meeting during the month of December. Each member [or guest if they wish to participate] brings a plant for the gift exchange. The plants are assigned numbers and members draw a number that coincides with the gift they are to receive when their table is called.</p>	
<p>Community Building Use Guidelines</p> 	<ol style="list-style-type: none"> 1. Keys: the President and 1st Vice President have keys for 1 lock on the building door. The Lyons Club must be called in advance to open the 2nd lock on the door. 2. Tables and chairs may be moved [by lifting only -- please don't drag them]. All must be return to their original position after use. Clean kitchen, tables and the floor as needed before leaving. Dump the trash and place a new trash bag. 3. A/C, Heat & Lights: Temperature is preset to prescribed setting, please do not change it. Turn off ALL lights before leaving the building. Light switches are located inside the front door on the left. 	
<p>Community Gardens</p> 	<p>Several times a year, members may be asked to water, replant, weed and trim plants in the Butterfly, Rose Garden, Memorial Gardens, Gateway Sign and Orange Avenue Spots and Pots. The Butterfly Garden and Rose Garden are located at the South East corner of the entry way to the Withlacoochee State Trail on E. Orange Avenue. The Memorial Garden is located between the Floral City Library and the Lions Club. The Gateway Sign is located at the east end of Orange Avenue. Orange Avenue Spots and Pots are located on the north side of Orange Avenue at Route 41 and Route 48.</p>	
<p>Door Prizes</p> 	<p>Ways & Means will provide a plant, arrangement, or garden related item for the monthly door prizes. Tickets for the door prizes may be purchased from W&M table upon arrival at each meeting or at the break. Money raised is used to pay for the door prize items and for the general fund.</p>	
<p>Grow & Share Table</p> 	<p>This is a free exchange of plants, plant cuttings, seeds, bulbs, tubers or rhizomes. Bring your gardens excess to share with others ... At the end of the meeting, the bounty is shared by all at no charge.</p> <p>It is most helpful if you will <u>tag</u> your donations with your name and what you know about the plant ... its name and how you grow it. This will help further our knowledge of horticulture.</p>	

<p>Email / Phone Buddy System & the Telephone Committee</p> 	<p>We really count heavily email buddies to read club notices promptly, contact your telephone buddy if you have one and reply as necessary ... for both of you unless she/he is out of town. This is a vital function of our club ... we are counting on you to make it work. Please keep your phone or email buddy and/or the telephone committee [as necessary] informed about absences so notifications can be completed in a timely manner.</p>
<p>Email Notifications</p> 	<p>FCGC depends heavily on email as a primary means of communication, distribution of Minutes, photographs and other and notifications. Those who don't have email will be assigned a phone buddy who does have email. In order to reduce the number of "lost" email, be sure to include FCGC on your subject line and use TO: Floral City Garden Club Members and Your Phone Buddy [if they are also to be notified]: on the first line of your email. When you reply to an email, it is very helpful if you will format your email so that it includes the original email below your reply.</p> <p>Optional Email: FCGC maintains a list of those who would like to receive optional email [jokes & things, prayer requests and political action]. If you would like to be included on any of these mailing lists, please send your request to the club president.</p>
<p>Email Sign-up Sheets</p> 	<p>From time to time it is necessary to request that volunteers sign up for a special project via email. It is recommended that all sign-up sheets emailed to the membership request that the email buddy reply for their phone buddy. If you need a sign-up sheet distributed and don't have email, please contact our Internet Liaison to create and distribute it for you. Also see email instructions above.</p>
<p>FCGC AWARDS PRESENTED TO MEMBERS</p>	
<p>Petal Power Award</p> 	<p>The Petal Power Award is also a rotating award created by Marie Jones. This is presented to any member, chosen by the previous recipient, for outstanding service. The award is kept for a month and then the person who received it chooses the following recipient.</p>
<p>Awards Banquet</p>	<p>The Awards Banquet is held in May of each year for the purpose of recognizing all the hard work of our Officers, Committee Chair, Committee Members, and volunteers who labored</p>

	throughout the year to achieve our goals and complete our projects.
Life Membership Award	<p>Criteria:</p> <ul style="list-style-type: none"> • Served as an officer • Served as a standing committee chairman • May have served as an event chairman • May have served at District and or State level as office, committee chairman, member of a committee. • Contributes to the work of club projects or may contribute financially if unable to serve on work groups, such as Adopt-a-hwy, plant sale, gardens and etc. • Has sustained active participation and membership for a minimum of 5 years.



Section A	Procedures for Honoring Deceased Members	Part 8
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PROCEDURES: It will be understood that when a funeral or service is held locally, Club activities will be approved by the family either directly or through the funeral home.

ACTIVE/INACTIVE (current) member in good standing:

1. Their name will be placed in Memorial Book on a full “In Memory Of” page noting date of birth and death and years of membership along with membership status: active, inactive, life member.
2. If a funeral/memorial service is held locally, Garden Club members attending the service will:
 - a. Sign the register as a club member
 - b. Sit together
 - c. If approved, have the Garden Club’s “Floral Watercolor” placed with the other flower arrangements for viewing during the service and picked up at a later time.
 - d. If appropriate, the Club’s “Flower Procession” will be used. This will consist of Club members going into the service as a group and individually placing a flower in the designated vase, then sitting together. Upon completion of the service, the flowers will remain unless there will be a graveside service. Each member will remove a flower from the vase and take them to the graveside and placed on the casket at the end of the grave service.
 - e. If desired by the family, the Club Chaplain or other member will read/recite a garden poem or prose at the service on behalf of the Club.

PAST CHARTER MEMBER who served actively for a lengthy period of time but who due to illness or other extenuating reasons was unable to hold current membership:

1. Honored with a separate “In Memory of” page in the Memorial Book
2. If funeral/memorial service is held locally, Club members attending service will sign register as a Club member and:
 - a. Club members will sit together.
 - b. The Club’s framed watercolor may be used by the funeral home, if appropriate.
 - c. If appropriate, the Club’s “Flower Procession” may be used.
3. A Certificate will be given to next-of-kin noting inclusion of deceased in Memorial Book and that donation is accepted in memory of the deceased.

PAST MEMBER of the Club: A certificate will be sent to next of kin informing them that the name of past member will be placed in the Memorial Book on a page containing the names of other past members.

SPOUSE / PARENT / SIBLING / CHILD of a current member: the club member will be sent a certificate of notification. The name of the member’s loved one will be placed in the Memorial Book on a page designated for this purpose and that memorials will be accepted and recorded in the Memorial Book.

1. Club members attending the service will sign the register as a Club member.

2. Club members will sit together at the service.
3. If appropriate, for active spouses of a club member, the Club's framed watercolor may be placed at the service. The "Flower Procession" may be used for a spouse who was active in the Club.

MEMORIAL BOOK PAGES: There are three categories of pages for the Memorial Book:

1. "In Memory of": full page is used for donations of \$100.00 or more in memory of a deceased individual and a multiple listing page for donations of less than \$100.00
2. "In Honor of": full page is used for donations of \$100.00 or more to honor a living individual and the multiple listing page for donations of less than \$100.00.
3. "A Special Gift": full page is used for general donations for the Garden of \$100.00 or more and the multiple listing pages for donations of less than \$100.00.

CATEGORIES:

1. Active/inactive member in good standing.
2. Past member who was a charter member or who served the club well for a long time.
3. Past member of club.
4. Spouse, parent, sibling, child, of a current member

BACKGROUND: The Floral City Community Memorial Garden was established in 1993 and dedicated in 1996 for the initial purpose of honoring deceased Garden Club members. The purpose soon expanded to include honoring all members of the Floral City Community and their loved ones.



Floral City Community Memorial Garden

“There are no names in the Floral City Community Memorial Garden, only memories.” Names to honor members of the Floral City community and their loved ones are located in the Garden Memorial Book on display in the Library.

PURPOSE

To honor deceased and living individuals by making a donation to the perpetual maintenance of the Floral City Community Memorial Garden.. “Special Gifts” to The Garden are also appreciated and recognized in the Book.

METHOD

- *Donations of \$10-\$99 will be recorded on multi-listing pages with the donor’s name and the person being honored..
- *Donation of \$100 or more will receive a full page tribute in this Garden Memorial Book..
- *Check payable to Floral City Garden Club, mailed to Attn: FCGC Treasurer, P. O. Box 833, Floral City FL 34436. Forms to assist with the donation are in the pocket of this book..
- *On a separate sheet include full name of person to be honored, your name and address, and any individual with their address that you wish to have notified of your donation to The Garden. (Such as next of kin of the deceased person to be honored.).

HISTORY

The Garden was designed and developed in 1993 by the Floral City Garden Club and dedicated in October 1996 following the construction of the brick Labyrinth, the first of its kind in Citrus County. The Club provided all the labor and/or funded The Garden until 2009 when The Garden was refurbished with significant Assistance by Citrus County as part of the development of the New Town Center. However, the Club continues To replant and maintain the flower beds in the Garden.

